ETID ELECTRONIC TURN IN DOCUMENT

OVERVIEW

April 2010

SIMPLIFYING THE TURN IN PROCESS

ETID OVERVIEW

DESCRIPTION



- * ELECTRONIC METHOD TO PREPARE A DISPOSAL TURN-IN DOCUMENT (DD 1348-1A)
- * WEB BASED PROGRAM
- * DESIGNED FOR GENERATORS WHO MANUALLY PREPARE DTIDS
 - SMALL-MEDIUM GENERATORS WHO TYPE OR HANDSCRIBE A DTID
 - NON-ACCOUNTABLE PROPERTY

USABLE OR HAZARDOUS PROPERTY

* CREATE/UPLOAD HAZARDOUS WASTE PROFILE SHEETS

ETID OVERVIEW

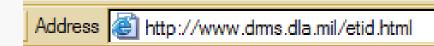
FEATURES

- * AUTOMATED REGISTRATION PROCESS
- * EASY TO USE
 - **DROP DOWN MENUS**
- * PRE-POPULATES MANY OF THE FIELDS **FOR NSN ITEMS**
 - ITEM CHARACTERISTICS/DEMIL CODES
 - SAVES TIME LOOKING UP CODES AND INFORMATION
- * INCLUDES CERTIFICATIONS (i.e. DEMIL)
- * PRINTS DD 1348-1A & CERTIFICATIONS
- * BARCODE INVENTORY LABELS & BARCODES ON 13 Address http://www.dms.dla.mil/etid.html

ETID OVERVIEW

GENERATOR BENEFITS

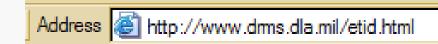
- * ELIMINATES MANUAL PREPARATION OF DTID
- * REDUCES TIME REQUIRED TO COMPLETE DTID
 - 5-10 MINUTES A DOCUMENT
- * IMPROVES DATA ACCURACY FOR NSN ITEMS
- * RECEIVE FEEDBACK FROM DRMO BEFORE TURN-IN
- * REDUCES PROPERTY REJECTIONS
- * IMPROVES INTRANSIT ACCOUNTABILITY
- * PRINTS DOCUMENTS & BAR CODES



OVERVIEW

DRMO BENEFITS

- * ALLOWS REVIEW OF TURN-IN BEFORE RECEIPT
 - SCREEN INCOMING WORKLOAD
 - REJECT BEFORE PHYSICAL RECEIPT
 - REDIRECT CAPABILITIES
- * REVIEW ETIDS FOR MULTIPLE DRMO LOCATIONS
- * ELECTRONICALLY CAPTURES RECEIPT INFORMATION
 - SPEEDS RECEIVING
- * BARCODES ON DTID
- * BARCODE LABEL CAPABILITY



PROCESS OVERVIEW

1. GENERATOR

- * LOG ON TO ETID WEB SITE
- * ENTER DTID NUMBER AND NSN/LSN INFORMATION
 - PROCESS WILL ELECTRONICALLY GATHER NSN DATA
 - ENTER REMAINING TURN-IN DATA
- * ELECTRONICALLY SUBMITTED TO DRMO

2. DRMO

- * REVIEWS ETID; APPROVE, REJECT, OR REDIRECT
 - COORDINATE TURN-IN WITH GENERATOR

3. GENERATOR

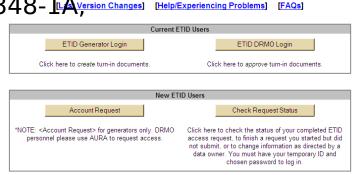
- * RECEIVES ACCEPTANCE FEEDBACK;
 - EDIT/RESUBMIT IF NECESSARY
- * PRIOR TO TURN-IN, PRINT DD1348-14 Version Changes Help/Experiencing Problems FAQUE

CERTIFICATIONS, LABELS

* TURN-IN

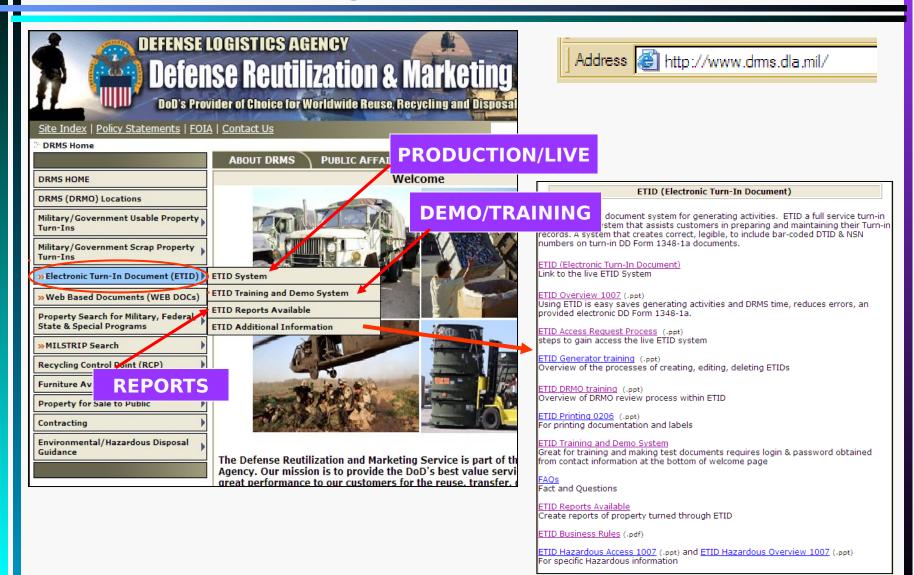
4. DRMO

- * SCAN BARCODE
- * PROCESS INTO DAISY



DRMS ETID

ETID - DRMS WEB



POINTS OF CONTACT

For Program information/comments, please contact:

ETID Access, Log-On Issues, Usable Property, or Hazardous Property

By e-mail:

For any ETID Issues phone: (commercial) 269-961-5912 or (DSN) 661-5912

For any ETID Issues excluding Hazardous phone: (commercial) 269-961-7069 or (DSN) 661-7069

For questions regarding specific turn ins through ETID, please use this link to obtain contact information for your turn in DRMO:

Link to DRMS (DRMO) Locations Look-up

For Password Resets, please contact (24 hours/7 days a week):

By commercial phone: 269-961-4999

By DSN: 661-4999

DRMS ETID

By e-mail: <u>Password Resets</u>

For Application/Technical Support, please contact:

By e-mail: DRMS Help desk

By phone: (commercial) 269-961-4999 or (DSN) 661-4999